



Sir Winston Churchill High School

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August 2024



"NON SCHOLAE SED
VITAE" – WE LEARN,
NOT FOR SCHOOL,
BUT FOR LIFE



Home of the "BULLDOGS"



INTERNATIONAL
BACCALAUREATE
PROGRAM

Important Dates

Aug 22	9:00 – 3:00	Grade 12 Textbooks, ID Cards & Lockers
Aug 23		School Closed
Aug 26	9:00 – 3:00	Grade 11 Textbooks, ID Cards & Lockers
Aug 27	1:00 pm	Grade 10 Math IB Cohort - IB Challenge (see page 3)
	9:00 – 3:00	Grade 10 Textbooks, ID Cards & Lockers
	9:00 – 3:00	**Grade 10 Band Students Instrument Pickup (See page 2)
Aug 28	9:00 – 3:00	All Grades Textbooks, ID Cards & Lockers
	9:00 – 3:00	**Grade 10 Band Students Instrument Pickup (See page 2)
Aug 29	8:00 am	Grade 12 IB Meeting for grade 12 students taking IB - Theatre
	8:30 am	Grade 12 Assembly and Home Room
	9:15 am	Grade 11 IB Meeting for grade 11 students taking IB - Theatre
	10:00 am	Grade 11 Assembly and Home Room
	10:45 am	Grade 10 IB Meeting for grade 10 students interested in IB - Theatre
	11:30 am	Grade 10 Assembly followed by Home Room, School Tour and Barbeque.
		**** All grades photo day Life Touch will be available from 8:30 AM to 12:30 PM ***
Aug 30	8:15 am	Home Room
		Following Homeroom Regular Classes Begin with a Friday Schedule
		School Council – Details to be announced.

Welcome to Churchill

Welcome to the new school year at Sir Winston Churchill High School! This summer newsletter contains information you will need to know for a smooth beginning to school. This is the only school newsletter of the year that will be sent to you. Up-to-date school information, our school calendar and our daily bulletin are available on our school website. As well, please check our school sign and listen for automated phone messages and email messages that will come throughout the year.

Grade 10 Welcome

AUGUST 29, 11:30 AM ASSEMBLY - HOME ROOM

Grade 10 students are invited to a barbeque and school opening activities on Thursday, August 29 following the morning assembly and Home Room.

School Photos and Visual ID Cards

Plan to have your picture taken!

Student photo visual ID cards will be initially issued at no cost to all students. Lost or damaged ID cards will need to be immediately replaced at a charge to the students.

**FOR SAFETY AND SECURITY REASONS STUDENTS ARE REQUIRED
TO HAVE THEIR CURRENT VISUAL ID CARD
WITH THEM WHILE IN THE BUILDING.**

They will be required for admittance to classes, school activities, exams, sporting events, access to printing devices, checking out library books, subject textbooks, and picking up yearbooks. ID cards may also be required to verify student status on Calgary Transit.

All SWC students must have their picture taken, even if a photo package is not purchased. You do not need to bring money for photos during school start up. Each student will have pictures taken and receive a proof package mid-September. Please visit their website for further information at <http://lifetouch.ca/>

Business Office

All previous textbooks must be returned and/or outstanding items tended to before the current textbooks can be issued.

The Business office will send out an email to all students/families when fees for 2024-25 school year are due and finalized.

Transportation

Transportation to school is by Calgary Transit. Please visit the Calgary Transit website for details of High School Service Routes.

Computer and Technology Services

Students should review the Computer and Technology Services section on our school website. <http://school.cbe.ab.ca/school/sirwinstonchurchill/culture-environment/tech-tools/digital-citizenship/pages/default.aspx>



Band Information

Instrument Rentals

Grade 11/12 - Wednesday August 28 1:00pm - 3:00pm
- Thursday August 29 7:00am - 8:30am

Grade 10 - In class Thursday August 29, Friday August 30

Full Band Meeting - Grade 10, 11, 12
- 7am Theatre

First Rehearsals

- Concert Band - Monday September 9th , 7am Music Room
- Symphonic Band - Tuesday September 10th , 7am Music Room

Choir Information

Meeting - Thursday September 5th, 3:15pm Music Room

First Rehearsal - Tuesday September 10th , 3:15pm Music Room

Sir Winston Churchill Music Parent Association - All Music Students/ Families

Annual General Meeting - Thursday September 12th, 6:00pm Theatre
Concert Band - Band Camp Meeting to follow AGM

IB Students (grade 11 and 12) and Grade 10s Interested in IB

Math 10 IB Candidate Challenge

IB MATH CANDIDATE CHALLENGE EXAM - AUG 27 AT 1:00 PM

Students who have completed Math 10 (with Alberta Education Math 10c credits) and are interested in the Math IB program may complete a Math Challenge Exam in order to skip Math 10 Cohort IB and apply directly into Math 20 IB. This is only for students who have Alberta Education credits. It is NOT a course challenge, but mostly for students in the GATE program who did Math 10 during grade 9 at their junior high schools. It is NOT for students who did advanced math in their tutoring programs, but don't have credits for Math 10. The challenge exam will be on Tuesday, August 27 at 1:00 PM. The location will be posted outside of the main office. No graphing calculators permitted in the exam. If you intend to write this challenge, please email Ms. Lee before August 25. arlee@cbe.ab.ca



Locker Sign-up

Locker partners must be in the SAME GRADE and must COME TOGETHER for the sign-up

Locker sign-up will take place August 22 through August 29 during the school opening process. Students require a current SWC visual ID card. Locker registration is done any time after you have your new ID card. Students may choose a locker partner. Students who do not come with a locker partner will be assigned a partner at random.

Student Parking

Students interested in applying for a parking pass must apply at the school. Students will be able to apply and pay for parking passes during the school opening process. There is a minimum charge for a parking pass which covers parking lot maintenance. Unfortunately, there is a limited number of spots for students.

Reminder, DO NOT PARK IN NUMBERED SPACES, STUDENTS PARKING WITHOUT PASSES WILL BE TICKETED

Homerooms & Student Assemblies

THURSDAY, AUGUST 29, 2024

GRADE 12 – 8:30 AM

GRADE 11 – 10:00AM

GRADE 10 – 11:30 AM

FRIDAY, AUGUST 30, 2024

HOME ROOM – 8:15 AM

Students are required to attend an assembly on Thursday in the main gymnasium, followed by a homeroom. During school opening, students will receive forms and notices. Coloured forms need to be signed & returned.

Students who did not participate in the school opening procedures will need to listen to announcements for further instructions.

Absence Reporting & Bell Schedule

To report a student absence, parents or guardians are asked to phone the attendance line at **(403) 289-9241, option 1 prior to 1:00 pm** on the day of the absence. Non-valid student absences, (not lates) will be communicated through the school messenger system. If you have concerns, please contact the main office. Please provide the following information:

Student's Name	Spell the last name	ID number
Reason for absence	TIME OF THE ABSENCE	Who is calling
If missing a quiz or exam – the name of the teacher		
PLEASE ONLY CALL ONCE FOR YOUR STUDENT		

School Store- Pop Up

There will be a pop-up school store open on Monday, August 26, Tuesday, August 27 and Wednesday, August 28 from 9:00am-2:00pm in the school foyer.

There will be a variety of Churchill hoodies, crewnecks, sweatpants, lanyards, water bottles and more. **Cash only.**



Student Services

Students Requesting Timetable Changes:

Guidance Counsellors have worked hard to balance all student timetables for the 2024-2025 school year. Student schedules are subject to change through the summer as we balance class sizes. While student timetables will retain the same courses, the specific order of courses and corresponding teachers may change.

Students will have the opportunity to request a change to their timetable in late August-early September. Change Request Forms **will be emailed out** on the following dates:

Grade 12 – August 21

Grade 11 – August 23

Grade 10 – August 26

It is important to note that very few changes will be granted as timetables have been balanced. We are not able to entertain changes to complementary classes in the Fall. ***All change requests must be submitted through the fillable Course Change Request Form and should be emailed to Mr. Fullerton at:***

MRFullerton@cbe.ab.ca

If a student makes a course change request that is deemed appropriate, it will either be completed by Mr. Fullerton or sent on to their guidance counsellor for consideration. Mr. Fullerton will notify the student that the request has been completed or sent on. If a request *cannot* be considered, Mr. Fullerton will provide notice of this to the student.

An email will be sent home on Tuesday, September 3rd to remind students that the **last day to submit a change request form is Wednesday, September 4th**. No further student requested changes will be entertained after Wednesday, September 4.



Classes at Churchill are full; therefore it is difficult for counsellors to adjust timetables. Students are asked to ensure that guidelines below are adhered to before submitting a request.

Important Guidelines:

1. All schedules are subject to change as we balance class sizes.
2. Requests to change teachers will only be considered if the student has previously completed a class with that same teacher. If a student has not completed a class with a teacher they **may not** request a change. Student requests to be in a specific teacher's class cannot be granted.
3. Teaching assignments often change; the teacher listed on a student's timetable may not be the teacher when the class begins.
4. Courses cannot be moved to different periods due to extra-curricular student commitments and/or spare preferences. Students are expected to be available to attend all periods during the school day.
5. Counsellors will only contact a student if there are questions regarding their schedule. Students are asked to please be patient and check PowerSchool often for changes to their schedule once they have submitted a request form.
6. If a counsellor needs to see a student in person to discuss timetable concerns, a placeholder called "See Counsellor" will be added to their schedule. Only students with a 'See Counsellor' note will be seen during the first 3 days of school. These students are asked to go to Student Services in the period that needs to be changed or in their spare and not during other unaffected class periods.



TIMETABLE



TIMES	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	CTS 700 BUS ARRIVAL 8:00 AM MONDAY – FRIDAY
7:00 - 8:10 70 minutes	AM CLASS	AM CLASS	AM CLASS	AM CLASS	FRIDAY
8:15 – 8:50 35 minutes	1 (tutorial)	2 (tutorial)	3 (tutorial)	4 (tutorial)	1 8:15 – 9:20 65 minutes
8:50 – 10:10 80 minutes	1	2	3	4	2 9:25 – 10:30 65 minutes
10:15 – 11:40 85 minutes	2	1	4	3	BREAK – 15 minutes
11:40 – 12:25	LUNCH – 45 minutes				3 10:45 – 11:50 65 minutes
12:25 – 1:45 80 minutes	3	4	1	2	4 11:55 – 1:00 65 minutes
1:50 – 3:10 80 minutes	4	3	2	1	OFFICE HOURS MON – THURS 7:45 – 3:30 FRIDAY 7:45 – 1:45
3:15 – 4:45 90 minutes	PM CLASS	PM CLASS	PM CLASS	PM CLASS	



School Opening, 2024-2025

August 22,26,27,28 and 29 &30

Procedure Guide – Bring this sheet to assist you with school opening procedures for Photos, Textbooks, Lockers and Parking Applications. Map located on next page.

Students not able to complete school opening procedures must come to the main office before attending any classes.

Steps to follow:			Concerns / Information
1	Start in main foyer	All - Pick up timetable .	If there is no timetable, please come to the main office.
2	Timetable Confirmed	Stamp your “ timetable finalized ”	Timetable concerns – see page 4 – Student Services for instructions.
3	School Fees	Please bring your receipt. The preferred payment is online through the parent CBE account.	School Fees can be paid at the school by debit, credit, cash, or cheque.
4	SWC School ID Photo	Have your Picture taken	Students may not wear hats or act inappropriately.
5	SWC Visual ID card	Pick up SWC Visual ID Card .	SWC Visual ID Cards must be always with the student and is required throughout the year for textbooks, grad, library books, lockers, etcetera.
6	Textbook Distribution	At the business office, hand in your Stamped Timetable if finalized	– Stamped timetables are required by all students for textbook distribution. – Students are responsible for the textbooks they are issued. – Students may print their name in the front of the textbooks for easy identification. - All previous textbooks must be returned and/or outstanding items tended to before the current textbooks can be issued.
7	Locker Distribution	Bring your current SWC Visual ID . Students requesting to share a locker must come together.	– Current SWC Visual ID is required by all students for locker distribution. – To share a locker, you must come together after you both get your new current ID cards.
8	Parking Passes	Will be available during the school start up process by grade 12,11,10	-quantities are limited, be sure to purchase early to avoid not getting a parking pass.

Please complete the annual forms on your school engage. If you should require paper documents, please come to the main office. ***It is important to note that all these forms must be completed parents or legal guardian as they are legal forms.***



Student Demographic Verification Form -Online

Student Records Regulation requires an annually reviewed and signed Demographic Verification (Even if there are no changes)

Media Release and Use of Student Information Form -Online

1) School District Use of Personal Information: this document outlines how personal information may be used within CBE without consent. This notice is included in the student registration form and is also sent home annually. 2) Consent for CBE Use of Student Information: this document outlines instances when we would like to share student information publicly in our day-to-day work. This sharing requires parental consent annually. 3) Consent for Use of Student Information b 1) School District Use of Personal Information: this document outlines how personal information may be used within CBE without consent. This document is for parents to keep and is not intended to be returned. This notice is included in the student registration form and is also sent home annually. 2) Consent for CBE Use of Student Information: this document outlines instances when we would like to share student information publicly in our day-to-day work. This sharing requires parental consent annually.

Admirable Use Policy-Annually. *Students will receive a copy in homeroom on August 29, 2024, to be returned on August 30 during homeroom or the main office.*

Student Health Plan- Online If required student's can obtain a copy in their homeroom or at the main office.

A Student Health Plan is required for all students with medical conditions that may impact their access to meaningful education services.



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